

Town of Edgewater  
Comments on Proposed Constitution and Bylaws  
August 2020

Why is this the Constitution? Shouldn't that be the original agreement creating the District?

**Section 5a**

Can or should bylaws allow for separation of the Secretary/Treasurer position?

**Section 6a**

There should be written process and guidance for hiring, suspending or terminating district employees. Do Fire and/or Ambulance bylaws have language?

**Section 6b**

Bylaws for Fire and Ambulance should be provided to District members for review before passing District bylaws.

**Section 6e**

What constitutes an emergency and who has authority to engage an attorney in an emergency situation?

**Section 7d**

District members should have the option to pay quarterly to align with individual member bookkeeping practices.

**Section 9**

Voting by District members on matters pertaining to services they do not participate in should be addressed.

**Section 9c**

Shouldn't these expenditures require member approval if they exceed approved budgets? Should this apply only to District working funds. What about funds designated for capital improvements?

**Section 10**

Are members responsible for regularly budgeted costs beyond the nine month notice period if they occur within the same budget year? Will members be reimbursed when operating costs are less than what has been budgeted for a calendar year.

How does this section apply to funds designated in the capital improvement plan?

How does this section apply to the proposed new building?

**Section 11**

Authority, District & Constitution should be defined at the beginning of the document and used constitutively throughout.

**Section 13**

Is there compensation for the Secretary/Treasurer position? If the District employs a bookkeeper, compensation and duties should be defined. Same for accounting firm performing audits.

**Section 13h**

Financial records should be defined.

Bylaw Committee should address Linda Zillmer's comments. There is procedural guidance in her references which would likely benefit the District.